

AOSA/SCST Webinar/Workshop Posting Request Policy and Application

1. Webinar/workshop posting requests with the approval of an AOSA/SCST committee (i.e., Teaching & Training & Continuing Education) shall be submitted to the administrative office a minimum of 30 days in advance. Posts will be online within 7 days of finalizing the request.
2. Advertisements for webinars/workshops NOT approved by an AOSA/SCST committee OR any company/individual charging a fee for participation will incur a fee of \$150 per post. Requests for posting shall be submitted to the administrative office a minimum of 30 days in advance. Posts will be online within 7 days of finalizing the request.
3. Priority will be given on a first-come first-served basis. If a RUSH posting is desired, and it can be accommodated, there will be a \$50 fee for prioritization in addition to the posting fee IF the request has NOT been approved by an AOSA/SCST committee.
4. All webinars/workshops that charge a registration fee MUST include sponsor and proceeds information, e.g. "Sponsored by the XYZ Seed Association & ABC Seed Analysts group, proceeds will go toward future workshops and speaker costs" or "Sponsored by the LMN committee, proceeds support AOSA-SCST".
5. ALL advertising requests MUST send the exact content in a Word or PDF document or as a picture format, JPG File.
6. Incomplete applications will be returned.

Submitter information

Contact:

Email:

Agency/Company/Lab:

Address:

Phone Number:

Sponsor (if different from Agency/Company/Lab above):

Proceeds (registration fee) go towards/support:

CE points awarded (include approved application) :

Content (fill in below or indicate "attached"):